

Institutional Factsheet 2024/25

Name of Institution	Fachhochschule Graubünden University of Applied Sciences of the Grisons	
ID Code	CH CHUR05	
Website	www.fhgr.ch/exchange	
Email	international.office@fhgr.ch	
Postal Address	University of Applied Sciences of the Grisons International Office, Comercialstrasse 22 CH-7000 Chur, Switzerland	
Telephone	+41 (0)81 286 39 03	
CONTACTS		
Head of International Office	Anne-Marie Jäger-Stevenson	anne-marie.jaeger@fhgr.ch T +41 (0)81 286 39 03
Exchange Coordinators	Nicole Massüger-McLauchlan	nicole.massueger@fhgr.ch T +41 (0)81 286 39 34
	Lotti Peyer-Lendi	lotti.peyer@fhgr.ch T +41 (0)81 286 38 62
APPLICATION		
Deadlines	Fall semester 2024: Nomination: 5 May Application: 15 May	Spring semester 2025: Nomination: 15 Nov Application: 30 Nov
Process	<p>1) Partner nominates students by e-mail: international.office@fhgr.ch</p> <ul style="list-style-type: none"> - Name of student - Name of study programme at home university - Name of study programme at FHGR - E-Mail address - Age - Nationality <p>2) Students e-mail application documents to: international.office@fhgr.ch</p> <ul style="list-style-type: none"> - Application form - Provisional learning agreement - Copy of academic transcripts - Official language certificate or confirmation letter of language skills (see note for non-EU citizens) - Copy of passport or national identity card - Passport-size photo <p>Application forms and relevant documents are available on our website: www.fhgr.ch/exchange</p> <p><u>Note for Non-EU citizens:</u></p> <ul style="list-style-type: none"> - Official language certificates are required for visa application: IELTS 6.5, TOEFL IB 110, BEC Higher, CAE 	

ACADEMIC INFORMATION																						
Semester dates	Fall semester 2024 16/09/24 – 07/02/25 <i>Students of Creative Media & Digital Innovation start on <u>09/09/24</u></i> Spring semester 2025 17/02/25 – 04/07/25 Mandatory welcome days take place 2 days before the semester starts																					
Course list for exchange students	List of courses for incomings: www.fhgr.ch/exchange																					
German language courses	Level A1 (levels B1-B2, availability depending on demand)																					
Examinations & grading	Exams are taken at the end of the semester over a period of 3 weeks. Please inform students that failed modules cannot be retaken except for some modules with the minimum grade of 3.5. A re-examination date can then be offered two weeks after access to the examination at the earliest. Students should be informed that the workload and overall academic level is described to be high. <table border="0"> <thead> <tr> <th><u>Swiss grade</u></th> <th><u>Definition</u></th> <th><u>Rating</u></th> </tr> </thead> <tbody> <tr> <td>6.0</td> <td>Excellent</td> <td>Pass</td> </tr> <tr> <td>5.5</td> <td>Very good</td> <td>Pass</td> </tr> <tr> <td>5.0</td> <td>Good</td> <td>Pass</td> </tr> <tr> <td>4.5</td> <td>Satisfactory</td> <td>Pass</td> </tr> <tr> <td>4.0</td> <td>Sufficient</td> <td>Pass</td> </tr> <tr> <td>3.5 – 1.0</td> <td>Insufficient</td> <td>Fail</td> </tr> </tbody> </table>	<u>Swiss grade</u>	<u>Definition</u>	<u>Rating</u>	6.0	Excellent	Pass	5.5	Very good	Pass	5.0	Good	Pass	4.5	Satisfactory	Pass	4.0	Sufficient	Pass	3.5 – 1.0	Insufficient	Fail
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SWISS-EUROPEAN MOBILITY PROGRAMME																						
General information	Incoming students from SEMP partner universities receive funding from the Swiss-European Mobility Programme on arrival in Switzerland. This project is financially supported by the national agency for mobility and exchange, Movetia www.movetia.ch																					
Incoming students	DK, FI, IS, IE, LI, LU, NO, SE, UK	CHF 1'900/semester																				
	AT, BE, BG, CY, CZ, DE, EE, EL, ES, FR, HR, HU, IT, LT, LV, MK, MT, NL, PL, PT, RO, RS, SI, SK, TR	CHF 2'200/semester																				
	SEMP worldwide (CA)	CHF 2'500/semester																				
Green Mobility "top-up"	Students who travel both ways by train, coach or car-sharing receive a CHF 100 top-up.																					
Incoming staff	CHF 170 /day (work & travel days) plus travel expenses of CHF 600																					
LANGUAGE REQUIREMENTS																						
English study programmes <ul style="list-style-type: none"> - Tourism - Creative Media & Digital Innovation 	Students studying in the English-taught programmes, should have at least B2 level English. Non-native English speakers must submit one of the following documents: EU students: a) IELTS min 5.5, TOEFL IB min 65, BEC Higher, CAE or... b) A language assessment form completed by English tutor confirming advanced level language skills (download template from www.fhgr.ch/exchange) Non-EU students: IELTS min 5.5, TOEFL IB min 65, BEC Higher, CAE.																					

German study programs	<p>Students applying for the German study program and who are <u>not</u> native German speakers must submit one of the following documents to prove level C1:</p> <p>EU students:</p> <ul style="list-style-type: none"> a) German Diploma or ... b) Language assessment form completed by German tutor confirming advanced level language skills (see www.fhgr.ch/exchange) <p>Non-EU students: German Diploma: DSH 3, Goethe-Institut Diploma (level C1)</p>
VISA & RESIDENCE PERMIT	
Visa	<p>Citizens from countries outside of the EU/EFTA require an entry visa for Switzerland. The application process takes up to 3 months. The costs for the Visa are paid for by the student. The standard documents required for visa application are:</p> <ul style="list-style-type: none"> - Passport (valid for min. 6 months beyond the student's stay) - Letter of acceptance from UAS Grisons - Language diploma (IELTS or TOEFL, etc.) - Evidence of sufficient funds for your stay in Switzerland - Health & accident insurance policy for Switzerland <p>Refer to the website of the Swiss Embassy/Consulate for country-specific requirements: http://www.eda.admin.ch/eda/en/home/rebs.html</p>
Residence permit	<p>All students are required to have a residence permit for their stay in Switzerland. The international office applies for such permits on arrival in Switzerland. The costs for the residence permit are paid for by the student.</p>
Work permits & regulations	<p>All international students are permitted to work up to <u>15 hrs per week</u>. A work permission letter must be applied for in addition by the employer. Important: non-EU students are <u>not</u> permitted to work in Switzerland within the first 6 months of their stay.</p>
ACCOMMODATION	
General information	<p>Once a student has been offered an exchange place, please contact the International Office about the housing preferences. Currently, these are the options available to exchange students:</p> <ol style="list-style-type: none"> 1. Student residence Konvikt (limited spaces available). Reservations managed by the International Office 2. Other possible housing options: https://www.fhgr.ch/en/study-programmes/studying-in-chur/housing-options/ 3. The International office can put students in contact with Swiss outgoing exchange students who rent out their room in a shared flat whilst they are abroad.

INSURANCE	
Health and accident insurance	<p>Health & accident insurance is mandatory for everybody who is residing in Switzerland.</p> <p>EU/EFTA students: Students living in the EU and holding public health insurance must send us a copy of their European Health Insurance Card (EHIC) as proof of health insurance coverage. The EHIC must be valid for the entire duration of stay in Switzerland.</p> <p>Non-EU/EFTA students: Students without the European health insurance card have the following options:</p> <ol style="list-style-type: none"> 1. Sign up for Swiss insurance policy through the International Office. The basic monthly premium costs are approx. CHF 350.- (depending on age, gender and domicile). 2. Sign up for a Swiss insurance policy directly with Swiss insurance companies specializing in health and accident insurance for foreign students, e.g.: www.swisscare.ch or www.scorestudies.ch (monthly premiums starting at CHF 61) 3. Health insurance provider in home country signs an exemption form, confirming that the foreign insurance policy offers equivalent coverage to the Swiss KVG basic health insurance benefits. This application will be evaluated by local authorities on arrival in Chur.
Personal liability insurance	Exchange students are requested to purchase a personal liability insurance. This covers damages to other persons and property caused by the policy holder. Before students leave their home country, they should check with the insurer whether the insurance covers liability whilst living abroad. The University of Applied Sciences of the Grisons accepts no liability for students.
NON-ACADEMIC INFORMATION	
Estimated costs of living	Approx. CHF 2'000 per month (The amount can vary, depending on the lifestyle)
Buddy system	Each exchange student is allocated a Swiss "buddy" to help them with daily life and social integration.
ESN Chur	ESN Chur is a student organisation offering social activities for international students https://www.instagram.com/esn.chur/
Students and staff with disabilities	Infrastructure for students with disabilities is restricted in some of the buildings. It is essential to communicate with the International Office at least 6 months before the exchange period in order to cater for the individual's requirements.
STAFF EXCHANGE	
<p>Contact:</p> <p>Anne-marie.jaeger@fhgr.ch</p>	<p>Staff are welcome to visit UAS Grisons on a staff exchange for teaching or for training purposes.</p> <ul style="list-style-type: none"> • Min. 2 days • Incoming staff from "SEMP" (E+) partners receive a grant CHF 170 /day plus travel expenses of CHF 600 • Please contact Anne-Marie Jaeger approx. 6 months in advance